

The Parents Association of the Oklahoma School of Science and Mathematics Bylaws

Article I - Name

The organization shall be a 501 (c) (3) nonprofit organization and be referred to as the Parents Association of the Oklahoma School of Science and Mathematics (hereinafter referred to as the Parents Association).

Article II - Purpose

The purpose of the Parents Association is to support and promote the activities of the students enrolled in the Oklahoma School of Science and Mathematics (hereinafter referred to as OSSM) to this end the Parents Association will:

1. Try to improve the quality of life for the students at the dormitories by promoting and financially supporting social parties and enrichment activities. Working with school officials, the Parents Association will assist in the preparation of a yearbook.
2. Support the school's outreach programs to raise its image and reputation within the state.
3. Provide a clearinghouse for political activities, which may benefit the School and students. Such activities will be conducted independent of the School.
4. Serve as a forum for School officials to keep parents informed and solicit their opinions on various issues.
5. Establish bank accounts and raise funds to support the Association's activities.

The OSSM president or president's designee must sanction all activities.

Article III - Membership

The voting membership of the Parents Association shall be composed of all parents or legal guardians of current OSSM Students. The extended membership includes all parents or legal guardians of OSSM graduates, in addition to the voting members.

Article IV – Board of Directors, Executive Council and Ex-officio Members.

Executive Council

The Parents Association will have no fewer than eight and no more than sixteen elected directors. Each director shall be a voting member of the Parents Association Board.

Four directors shall comprise an Executive Council and be designated as President, Vice President, Secretary and Treasurer. Each member of the Executive Council shall be a senior parent at the beginning of his or her term of office. At least four directors shall be Junior Parents.

The terms of the senior directors shall begin at the end of the graduation ceremonies and conclude at the end of the next graduation ceremonies. The terms of the junior directors shall begin on their election and conclude at the end of the next graduation ceremonies. A director's term shall end, if their child ceases to attend OSSM.

Ex-officio Members

Two Ex-officio members will serve on the Executive Council in a non-voting advisory capacity. One shall be the President of OSSM or a designee. The other shall be an outgoing officer from the prior year's Executive Council.

Article V - Nominations & Election of Directors & Executive Council

Nominations for senior directors shall be made no later than the last day of March, at a regularly scheduled parents association meeting. Nominations received by mail prior to this meeting shall be entered in the minutes. Election of new directors shall be held at a regular Association meeting during April. Nominations and election of junior directors shall be held at the second regularly scheduled Parents Association meeting of the new academic year. Voting will be conducted by secret ballot. Only those voting members in attendance may vote.

If no candidate for an office receives more than 50% of the vote, a runoff will immediately be held between the two leading receivers of votes. Mid-term vacancy in an director's position, except the position of office of President, will be filled by a member nominated and elected by a majority vote of the voting members present at the next parents association meeting. The voting members will decide whether a director or a non-director member will fill such a vacancy. In the event a junior director fills a vacancy then the director may be a candidate for a full term, for any office, the

following academic year. Mid-term vacancy in the office of President, will be immediately filled by the Vice President of the Parents Association. A Mid- term vacancy in the junior directors' position will be filled by a junior parent nominated and elected by a majority vote of the voting members present at the next parents Association meeting.

The current president shall provide new directors within a month of the election into office a copy of the bylaws. Newly elected directors shall sign an acknowledgement that they have received a copy of the bylaws.

Article VI - Committees

The President of the Parents Association may appoint committees when deemed necessary. All committee recommendations shall be made to the President of the Parents Association.

Article VII - Meeting

The Parents Association shall meet at least every other month and may meet more often if the President deems it necessary. Dates, times and locations for the meeting will be determined by the directors. A tentative schedule of the meetings for the year will be available by the date of Convocation.

Article VIII - Amendments to the By-laws

Amendments to these by-laws may be made with the approval of the President of OSSM, following a 2/3-majority consent of the voting members of the Parents Association present at the meeting during which amendments are being voted.

Any revisions to the by-laws shall be dated, notarized and signed by the President and Vice President of the Parents Association and the President of OSSM before they become effective.

Article IX – Budget and Expenditures

The final budget should be approved by the majority of members at the first official meeting of the year. Any changes to budget that increase the budget 5% or more beyond the approved total must be approved by a majority of the members present at a regularly scheduled meeting.

Incoming and outgoing directors shall approve an interim budget for the summer by a majority vote before the end of the school year.

No member or director may enter into a contract exceeding \$500 without a vote of the majority of the executive council. Unless the item is listed in the approved budget, any expenditure exceeding \$500.00 must be approved by a majority vote of the executive council.

All contracts require two directors signatures, at least one must be president or treasurer and signee should not be married or related.

Article X. Prohibited Activities

The Association shall not carry on any activities not permitted for tax-exempt organizations under Section 501(c)(3) of the Internal Revenue Service code.

Article XI Parliamentary Authority

The rules contained in the current edition of Robert’s Rule of Order, Newly Revised shall govern the association in all cases to which they are applicable and in which they are not inconsistent with these by-laws or any special rules the association may adopt.

These changes were approved by the membership on: January 17th 2005.

President of OSSM

President of PAOSSM

Vice President of PAOSSM

Date:

Date:

Date:

State of Oklahoma
County of Oklahoma

Signed or attested before me on this ____ day of February 2005

Notary Public